

WOODLAND PARK BOARD OF EDUCATION
REORGANIZATION MEETING MINUTES
JANUARY 4, 2021

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

FLAG SALUTE

ADMINISTER OATH OF OFFICE TO NEW TRUSTEES

Mayor Kazmark swore in newly elected trustees, Glen Grimes, Jairo Rodriguez, Laura Vargas.

ROLL CALL

Members Present – Joe Giammarella, Chris Mania, Adam Chaabane, Maryann Perro, David Amanullah, Glen Grimes, Jairo Rodriguez, Laura Vargas

Members Absent – Christine Tiseo

Also Present - Michele Pillari, Paul Murphy, Adam Weiss

221-162 - ELECTION OF BOARD PRESIDENT

The Business Administrator called for nominations for new Board President.

Motion by PERRO, seconded by RODRIGUEZ, to nominate Laura Vargas for the Office of President of the Woodland Park Board of Education.

Roll Call: 7 YES (Mr. Grimes was not included in the roll call)

221-163 - ELECTION OF BOARD VICE-PRESIDENT

The new Board President calls for nominations for Board Vice-President.

Motion by RODRIGUEZ, seconded by GIAMMARELLA, to nominate Christopher Mania for the Office of Vice-President of the Woodland Park Board of Education.

Roll Call: 7 YES (Mr. Grimes was not included in the roll call)

221-164 - APPROVAL OF THE 2021 BOE MEETING DATES

Motion by GIAMMARELLA Seconded by MANIA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following BOE meeting dates for 2021:

Roll Call: 7 YES (Mr. Grimes was not included in the roll call)

January 4, 2021	Reorg/Regular	Municipal Building
February 8, 2021	Regular	Municipal Building
March 8, 2021	Workshop	Municipal Building
March 15, 2021	Regular	Municipal Building
April 12, 2021	Workshop	Municipal Building
April 19, 2021	Regular	Municipal Building
TBD	Budget Hearing	Municipal Building
May 10, 2021	Workshop	Municipal Building
May 17, 2021	Regular	Municipal Building
June 14, 2021	Workshop	Municipal Building
June 21, 2021	Regular	Municipal Building
July 19, 2021	Regular	Municipal Building
August 9, 2021	Workshop	Municipal Building
August 16, 2021	Regular	Municipal Building

August 30, 2021	Workshop	Municipal Building
September 20, 2021	Regular	Municipal Building
October 18, 2021	Regular	Municipal Building
November 15, 2021	Regular	Municipal Building
November 29, 2021	Workshop	Municipal Building
December 20, 2021	Regular	Municipal Building

221-20A - CONDUCT OF REMOTE/HYBRID BOARD MEETINGS

Motion by: ROGRIGUEZ, seconded by: GIAMMARELLA

WHEREAS, on March 9, 2020, in view of the COVID-19 pandemic, Governor Phil Murphy declared a Public Health Emergency, through the issuance of Executive Order 103, which was subsequently extended several times and remains in effect as of this date; and

WHEREAS, Section 8 of P.L. 2020, c.34 authorizes the Director of the New Jersey Department of Community Affairs (“DCA”) to promulgate regulations establishing the standard protocols for remote public meetings held by a “local public body” during a Governor-declared emergency, including minimum procedures to be followed to provide reasonable public notice and allowance for public input; and

WHEREAS, the Director of the DCA has promulgated emergency regulations establishing the standard protocols during such remote public meetings, codified as N.J.A.C. 5:39-1.1 through 1.7; and

WHEREAS, the Woodland Park Board of Education (“Board”) is a public body that is subject to the Open Public Meetings Act; and

WHEREAS, in view of the Public Health Emergency as a result of the COVID-19 pandemic, the Board will conduct some or all of its meetings remotely, through video and/or telephonic conferencing;

Now therefore be it

RESOLVED, that the Board hereby adopts the following standard procedures for comments submitted by members of the public in advance of and/or during its current and future remote and/or hybrid public meetings:

1. In the case of remote and/or hybrid meetings, all advanced written comments must be received by the Board Secretary/Business Administrator no later than the close of the public comment portion(s) of the meeting during which such comments are to be considered. Comments may be submitted by mail or email as follows:
 - a. Mail to: Paul Murphy, Business Administrator/Board Secretary
Woodland Park Board of Education
853 McBride Avenue
Woodland Park, NJ 07424
 - b. E-mail to: pmurphy@wpschools.org
2. In the case of remote and/or hybrid meetings, commenters may voice their comments via audio (dial-in) and/or video during the public comment portion(s) of the meeting.
3. All members of the public who wish to submit and/or make comments during the public comment portion(s) of remote and/or hybrid meetings shall be required to identify themselves by name and provide their street address.
4. All public comments must conform to basic standards of civility. Disruptive, threatening and/or profane written comments will not be read or entertained. If spoken or otherwise received during the meeting, the commenter will be stopped and/or muted and may be removed from the meeting.
5. All advanced written comments submitted in accordance with the above requirements that are not duplicative will be read aloud during the public comment portion of the meeting, subject to the three (3) minute time limitation placed on all comments, and will be read from the beginning of the comment until the time has expired.
6. Duplicative comments may be passed over, but must be noted for the record with content summarized in the minutes.
7. Members of the public who wish to verbally address the Board during the public comment portion(s) of Board meetings may do so by either video and/or telephone for three (3) minutes and will be unmuted and/or asked to unmute themselves when it is their time to speak. At the conclusion of an individual’s public comment or at the conclusion of three (3) minutes, whichever is earlier, the individual’s microphone shall be muted. Additional information regarding the interactive public comment portions of the meeting may be available on the Board’s website, www.wpschools.org.

Roll Call: 8 YES

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If

there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration. No one wished to be heard.

221-165 - APPROVAL OF MINUTES

Motion by PERRO Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the December 14, 2020 workshop meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the December 14, 2020 workshop meeting.

Roll Call: 7 YES, 1 ABSTENTION-GRIMES

SUPERINTENDENT'S REPORT

Dr. Pillari asked that all families please share if they have traveled and report any positive COVID cases they know of and/or having been in close contact so she can make an informed decision as to reopening schools.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Murphy stated the installation of the new uninvent at BG has begun. The bleachers at Memorial are scheduled to be installed on 1/15.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by RODRIGUEZ Seconded by MANIA to accept the recommendation of the Superintendent to approve the following consent agenda numbers 221-166 through 221-170.

Roll Call: 7 YES, 1 ABSTENTION-GRIMES

221-166 - APPROVAL OF REGISTER REPORT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the November & December 2020 Register Reports.

221-167 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of November 2020 "Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of November 30, 2020 the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

221-168 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$505,825.30, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#66	\$473,843.85
#L81	\$ 31,981.45

221-169 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of November 2020.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-261-420-00	Clean Repair Maint Serv	\$208,350.00	(\$4,000.00)	\$204,350.00
11-000-261-610-00	General Supplies	\$ 28,500.00	\$4,000.00	\$ 32,500.00
11-000-262-610-00	General Supplies	\$ 88,100.00	\$21,000.00	\$109,100.00
11-000-263-420-00	Grounds Repair Serv	\$ 44,830.00	(\$11,000.00)	\$ 33,830.00
11-000-263-610-00	Grounds Supplies	\$ 8,100.00	\$1,000.00	\$ 9,100.00
11-000-266-420-00	Security Repair Maint	\$115,221.00	\$3,000.00	\$118,221.00

11-190-100-610-00	General Supplies	\$166,350.00	(\$14,000.00)	\$152,350.00
12-000-400-450-00	Construction Serv	\$767,024.90	\$132,975.10	\$900,000.00
12-120-100-730-00	Grades 1-5 Equip	\$132,975.10	(\$132,975.10)	\$ 0.00
20-218-200-105-00-00-000	Salaries of Sec & Cle	\$ 0.00	\$1,000.00	\$ 1,000.00
20-218-200-200-00-00-000	Health Benefits PreK Ed	\$407,669.00	(\$1,000.00)	\$406,669.00
20-477-100-800	ESSER (Cares) Other Obj	\$129,912.00	\$8,500.00	\$138,412.00
20-477-200-600	ESSER (Cares) Supplies	\$ 50,696.00	(\$13,500.00)	\$ 37,196.00
20-477-200-800	ESSER (Cares) Other Obj	\$ 47,000.00	\$5,000.00	\$ 52,000.00
20-479-100-800	CFR Other Obj (Tech)	\$ 46,477.00	(\$11,608.54)	\$ 34,868.46
20-479-200-600	CFR Supplies & Materials	\$ 40,000.00	\$11,608.54	\$ 51,608.54
20-477-100-600	ESSER (Cares) Instr Supp	\$ 0.00	\$91,202.13	\$ 91,202.13
20-477-100-800	ESSER (Cares) Other Obj	\$138,412.00	(\$91,202.13)	\$ 47,209.87
20-477-200-600	ESSER (Cares) Supplies	\$ 37,196.00	\$12,434.00	\$ 49,630.00

221-170 - APPROVAL OF NEW SUBSTITUTES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the substitute teacher list for December of the 2020-2021 school year, as per the Northern Regional Educational Services Commission.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

Personnel:

221-171 - WORKSHOP/TRAVEL REIMBURSEMENT

Motion by VARGAS Seconded by GIAMMARELLA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2020-2021 school year.

Roll Call: 8 YES

Name	Activity	Date	Fee	Travel	Expenses
Erin Wilson	Distance Learning: Maximizing Student Success using Innovative Google and Ed Tech Tools (Virtual)	1/9/21	\$279	NA	NA

221-172 - APPROVAL OF EXTENDED LEAVE OF ABSENCE – L. BEIRNE

Motion by VARGAS Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve extended leave of absence for Lisa Beirne, effective January 4, 2021 – March 31, 2021, using accumulated sick days.

Roll Call: 8 YES

FINANCE:

221-173-APPOINTMENT OF CIVIL/ENVIRONMENTAL ENGINEER

Motion by VARGAS Seconded by GIAMMARELLA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Remington & Vernick Engineers, for the remainder of the 2020-2021 school year, as per following schedule of hourly rates:

Billing Titles	Billing Rate/Hour
Regional Engineer/Manager	\$180
Engineering Department Head	\$180
Certified Floodplain Manager	\$160
Project Manager, LSRP	\$175
Project Manager/Engineer	\$175
Engineer	\$150
Senior Engineering Technician	\$138
Engineering Technician	\$110
Technical Aide	\$75

Roll Call: 8 YES

BUILDINGS & GROUNDS:

221-174 - MEMORANDUM OF AGREEMENT

Motion by GIAMMARELLA Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Memorandum of Agreement between the Woodland Park Police Dept. and the Woodland Park School District, for the 2020-2021 school year.

Roll Call: 7 YES, 1 ABSTENTION-GRIMES

PUBLIC HEARING

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Lisa Marshall: Mrs. Marshall welcomed new Board member Glen Grimes and spoke about her 6 years as a board member. She also stated that she feels we need more diversity in the hiring of new employees to reflect the changing population of the district.

Bill Krakower – WPEA President- Mr. Krakower congratulated the newly sworn in Board members.

JoAnne Mitchell: Mrs. Mitchell congratulated the newly sworn in Board members.

Dr. Pillari responded to the comment of diversity in hiring of new employees. She stated that our hiring process is absolutely vetted. For administrative hiring's we have a committee representative of our staff members. We post for positions on multiple platforms, as to recruit from different locations. Through this process, we receive applications and interview people from different backgrounds, ethnicities, etc. Our staff, across the board, is made up of different ethnicities and backgrounds. Mrs Vargas agreed with Dr. Pillari as to our diverse staffing. Mr. Chaabane added that our hiring and staffing is reflective of the diversity of the residents in town.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:44 p.m. by RODRIGUEZ, seconded by PERRO
Voice Vote: 8 YES

Motion to return to Regular Session at 8:35 p.m. by PERRO, seconded by CHAABANE
Voice Vote: 8 YES

ADJOURNMENT

Motion to adjourn at 8:36 p.m. by RODRIGUEZ, Seconded by PERRO
Voice Vote: 8 YES

WOODLAND PARK BOARD OF EDUCATION **EXECUTIVE SESSION MINUTES**

ITEMS DISCUSSED:

- Board discussed WPEA grievance.
- Board discussed shared services agreement.